

**LANCASTER**  
**CITY COUNCIL**

*Promoting City, Coast & Countryside*

**Key Decisions**  
**Annual Forward Plan**

**Monthly Update**

**3 August 2012**  
**30 November 2012**



**PUBLISHED 2 AUGUST 2012**

## INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next twelve months.

The Plan is updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

This document is one of the regular monthly updates to the Forward Plan published annually.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

### ***Key Decision - Definition***

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:

expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):

- estimated at over £50,000 in total (gross), or
  - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
- i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
  - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
  - iv. The award of contracts over £50,000.
  - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
  - vi. The carry forward of under- or overspends, irrespective of amount.
  - vii. Increasing future years’ spending forecasts in line with any flexibility authorised

by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
  - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
  - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
  - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
  - (b) the environment
  - (c) the local economy
  - (d) community safety
  - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
  - Licensing
  - Planning and Highways
  - Appeals
  - Standards
  - Audit
  - Personnel
  - Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

## **Contacts**

If you have any queries relating to the publication of this plan please contact Debbie Chambers, Democratic Services Manager, on 01524 582057.

## LANCASTER CITY COUNCIL

### FORWARD PLAN – SUMMARY OF KEY DECISIONS

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
	Electrical Inspections	Before 31 August 2012
	Award of Guarding Contract at White Lund Depot	Before 31 August 2012
Councillor Janice Hanson	Consultation on the Meeting Housing Needs Supplementary Planning Document	4 September 2012
Councillor Ron Sands	Museums Partnership	4 September 2012
Councillor Janice Hanson, Councillor Karen Leytham	West End Housing Regeneration	4 September 2012
Councillor Tim Hamilton-Cox	Climate Change and Renewable Energy	<b>This issue has now been withdrawn from the forward plan</b>
Councillor Tim Hamilton-Cox	Detailed Security Report	<b>This issue has now been withdrawn from the forward plan</b>
Councillor Abbott Bryning	General Fund Capital Programme 2012/2013	<b>This issue has now been withdrawn from the forward plan</b>
Councillor Janice Hanson, Councillor Karen Leytham	Future Housing Regeneration Funding Options and Medium Term Council Housing Rent Policy	4 September 2012
Councillor Karen Leytham	Empty Homes Strategy	4 September 2012
Councillor Karen Leytham	Housing Action Plan 2012 - 2017	9 October 2012
Councillor Abbott Bryning	Budget and Policy Framework Update Mid Year Review - Medium Term Financial Strategy	6 November 2012
Councillor Abbott Bryning	Corporate Fees and Charges Policy Review	6 November 2012
Councillor Eileen Blamire	Commissioning Arrangements for Arts and Voluntary, Community and Faith Sector Services	6 November 2012
Councillor Eileen Blamire	Budget and Policy Framework Update Mid Year Review - Corporate Plan	6 November 2012

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Electrical Inspections
<b>WARD:</b>	Bolton-Le-Sands Ward; Ellel Ward; Halton-with-Aughton Ward; Heysham Central Ward; Kellet Ward; Lower Lune Valley Ward; Overton Ward; Silverdale Ward; Slyne-with-Hest Ward; Upper Lune Valley Ward; Warton Ward
<b>SERVICE:</b>	Head of Environmental Services
<b>DECISION MAKER:</b>	Officer Delegated Decisions
<b>RESPONSIBLE CABINET MEMBER:</b>	
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Acceptance of tender for the 5 yearly inspection of electrical installations to various Council Housing dwellings
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 31 August 2012
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Award of Guarding Contract at White Lund Depot	
<b>WARD:</b>	Westgate Ward	
<b>SERVICE:</b>	Head of Environmental Services	
<b>DECISION MAKER:</b>	Officer Delegated Decisions	
<b>RESPONSIBLE CABINET MEMBER:</b>		
<b>KEY DECISION CRITERIA:</b>	Financial Threshold	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Award of security guarding contract for White Lund Depot	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	Before 31 August 2012	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	NA	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	NA	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	NA	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	NA	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Consultation on the Meeting Housing Needs Supplementary Planning Document	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Regeneration and Planning	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Janice Hanson	
<b>KEY DECISION CRITERIA:</b>	Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Seeking Cabinet permission to carry out statutory consultation on the document.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	4 September 2012	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Draft of Meeting Housing Needs Supplementary Planning Document. No public access until Cabinet have agreed the draft. The draft then becomes available as a matter of course.	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Statutory planning consultees, key stakeholders (planning agents, developers, registered providers etc), wider stakeholders via the LDF consultation database, the general public via publishing on the website.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Information gathering on content has already been carried out with Key Stakeholders briefed and wider stakeholders contacted. Documents have also been published on the website. Following Cabinet the document will be subject to a statutory 6 week consultation period.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Statutory consultation will begin on 1 October 2012 and end on 9 November 2012.	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Museums Partnership
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Community Engagement
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Ron Sands
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Report to set out options for future management of City, Maritime and Cottage museums
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	4 September 2012
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Consultants Report
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Staff, Friends Groups, County Council
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Series of joint meetings
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	West End Housing Regeneration
<b>WARD:</b>	Harbour Ward; Heysham North Ward
<b>SERVICE:</b>	Regeneration and Planning
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Janice Hanson and Councillor Karen Leytham
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To detail priorities and options for the two principal housing regeneration schemes in the West End; Bold Street and Chatsworth Gardens. The report considers external financial opportunities to realise these schemes and the corresponding financial implications to the council, including the £1.9M offer of external funding to bring empty homes in the West End back into use.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	4 September 2012
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Cabinet 3 July 2012, 'Provisional Revenue & Capital Outturn,' minute no. 22 Cabinet 24 May 2012, 'Funding for West End Housing Projects,' minute no. 11 Cabinet 17 January 2012, 'Budget and Policy Framework Update – Housing Revenue Account and Capital Programme,' minute no. 80 Cabinet 4 October 2011, 'Housing Regeneration Priorities', minute no. 48 Cabinet 15 February 2011, 'Budget Update Report', minute no. 110 Cabinet 31 August 2010. 'Chatsworth Gardens Housing Exemplar', minute no. 40 Cabinet 22 February 2005. 'Draft West End Masterplan', minute no.149 Winning Back Morecambe's West End Masterplan
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Housing Regeneration Cabinet Liaison Group, Local members and the West End Partnership.
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Extensive consultation has been carried out to develop the projects and proposals during the Masterplan and at the time of the West End Project that led to both Bold Street and Chatsworth Gardens being initiated. Further consultation has been through the recently established Housing Regeneration Cabinet Liaison Group
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Up to the date of the meeting - 4 September 2012.

**PLEASE NOTE THAT THIS ISSUE HAS BEEN WITHDRAWN FROM THE FORWARD PLAN FOR THE FOLLOWING REASONS:**

- 1) The report as proposed looks at specific invest to save initiatives that could be implemented. At this stage there is no funding available to implement them.
- 2) The shared property service arrangement with County means we can use the expertise of County to assess which invest to save initiatives linked to climate change and renewable energy would be the most viable and how they could be possibly funded
- 3) At this stage the Council does not have in place a renewable energy strategy. The development of a strategy could still take place (subject to an ICMD). In turn this will help inform the above.

<b>ITEM FOR DECISION:</b>	Climate Change and Renewable Energy	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Head of Environmental Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Tim Hamilton-Cox	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	<p>Report to outline options that will have a positive impact on the Council's own targets for climate change subject to resources.</p> <p>These will include:-</p> <ul style="list-style-type: none"> <li>• practical 'invest to save' initiatives that could be funded through reserves that have been set aside for this purpose.</li> <li>• Development of a renewable energy strategy for the Council- which will provide a plan for the Council to follow to reduce energy costs in the future and meet climate change targets.</li> </ul>	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	This issue has now been withdrawn from the forward plan	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	NA	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	NA	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	Not applicable	

**LANCASTER CITY COUNCIL**

Key Decision Taken by Cabinet or delegated Officer

**This issue has now  
been withdrawn from  
the forward plan****PLEASE NOTE THAT THIS ISSUE HAS BEEN WITHDRAWN FROM THE FORWARD PLAN FOR THE FOLLOWING REASONS:**

The Council's requirements are being considered further, not least in light of the capital funding position. This will then determine whether this report is rescheduled for another meeting or addressed as part of the 2013/14 budget process.

<b>ITEM FOR DECISION:</b>	Detailed Security Report
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Property Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Tim Hamilton-Cox, Cabinet Member
<b>KEY DECISION CRITERIA:</b>	Financial Threshold
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Approval has been given in principle to improve security at the Town Halls and White Lund Depot with the one-off costs being funded from the renewals reserve and the indicative ongoing costs being included in Cabinet's growth proposals, but that this be subject to a further more detailed report to Cabinet once the options have been fully appraised, including the potential to link up security and time management systems.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	This issue has been withdrawn from the forward plan.
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Cabinet Minute 14 February 2012  90 ACCOMMODATION (Cabinet Member with Special Responsibility Councillor Hamilton-Cox)
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	N/A
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	30 June 2012

**LANCASTER CITY COUNCIL**

Key Decision Taken by Cabinet or delegated Officer

**This issue has now  
been withdrawn from  
the forward plan****PLEASE NOTE THAT THIS ISSUE HAS BEEN WITHDRAWN FROM THE FORWARD PLAN FOR THE FOLLOWING REASON:**

Unfortunately the hearing date for the judicial review application has been rescheduled again - this time for December. As such this item will now be addressed through the 2013/14 budget process.

<b>ITEM FOR DECISION:</b>	General Fund Capital Programme 2012/2013
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Financial Services
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Full funding for the current year's expected programme is dependent upon selling land at South Lancaster. An update on the position is scheduled in April provisionally and depending on progress, key decisions may be required on progress of various schemes. The Budget report to Council on 29 February provides further background.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	This issue has been withdrawn from the forward plan.
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	No specific consultation planned at this stage.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Future Housing Regeneration Funding Options and Medium Term Council Housing Rent Policy
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Regeneration and Planning
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Janice Hanson and Councillor Karen Leytham
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	<p>To consider options for funding the Housing Regeneration priorities and setting a medium term council housing rent policy. Members have reaffirmed that the strategic housing regeneration priorities for the foreseeable future are:</p> <ul style="list-style-type: none"> <li>(a) To increase the supply and delivery of affordable housing schemes.</li> <li>(b) To complete existing unfinished schemes in the West End (the completion of outstanding housing regeneration projects at Chatsworth Gardens and Marlborough Road/Bold Street).</li> <li>(c) To bring empty properties back into use.</li> </ul> <p>The use of the Housing Revenue Account to facilitate housing regeneration will require the setting of a sustainable medium term council housing rent policy and decisions on current council housing stock requirements versus development of new schemes. The report will outline what investment opportunity could be generated based on different levels of rent increases.</p>
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	4 September 2012
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Head of Regeneration and Planning Head of Health and Housing Head of Financial Services Housing Regeneration Cabinet Liaison Group
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Comments to Head of Regeneration and Planning or Head of Health and Housing.
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	31 July 2012

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Empty Homes Strategy	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Regeneration and Planning	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Karen Leytham	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	Options for developing a strategic approach to empty homes in the district	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	4 September 2012	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	None	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	NA	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	NA	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Housing Action Plan 2012 - 2017	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Regeneration and Planning	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Karen Leytham	
<b>KEY DECISION CRITERIA:</b>	Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	The Council's 5 year Plan setting out the priorities and actions required around the themes of quantity of housing, quality of housing and meeting the needs of vulnerable people	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	9 October 2012	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Stakeholder/Homelessness Forum Consultation Event July 2012 Planning Policy Cabinet Liaison Group August 2012 Housing Regeneration Cabinet Liaison Group Sept 2012 Affordable Warmth Steering Group Health and Wellbeing Partnership Gypsy Roma Traveller Practitioner Group	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Presentations to relevant groups/Circulation of draft document/Website	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	31 August 2012	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework Update Mid Year Review - Medium Term Financial Strategy	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Financial Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the half yearly monitoring and update arrangements of the approved MTFS, issues that require key decisions to be taken may well arise.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	6 November 2012	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A at present	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	None directly	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present	



## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Corporate Fees and Charges Policy Review	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Financial Services	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	A review of the main fees and charges will be undertaken, through which Cabinet can determine any specific aspects or areas (such as parking etc), for which it requires subsequent reports back.	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	6 November 2012	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	Fees and Charges Policy (Cabinet - December 2011)	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	None specifically at this stage.	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	To be determined and incorporated into budget process 2013/14, depending on which areas Cabinet requires specific reports back.	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Commissioning Arrangements for Arts and Voluntary, Community and Faith Sector Services	
<b>WARD:</b>	All Wards	
<b>SERVICE:</b>	Community Engagement	
<b>DECISION MAKER:</b>	Cabinet	
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Eileen Blamire	
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact	
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	To propose a commissioning strategy and plans for services delivered by the arts sector and the voluntary, community and faith sector in the district	
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	6 November 2012	
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A	
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	Arts and voluntary, community, faith sector	
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	Ongoing engagement with partners	
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	16 October 2012	

## Key Decision Taken by Cabinet or delegated Officer

<b>ITEM FOR DECISION:</b>	Budget and Policy Framework Update Mid Year Review - Corporate Plan
<b>WARD:</b>	All Wards
<b>SERVICE:</b>	Community Engagement
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Eileen Blamire, Leader and Cabinet Member
<b>KEY DECISION CRITERIA:</b>	Financial and Community Impact
<b>SUMMARY DESCRIPTION OF RELEVANT ISSUES:</b>	As part of the half yearly monitoring and update arrangements of the approved Corporate Plan, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	6 November 2012
<b>LIST OF BACKGROUND PAPERS FOR CONSIDERATION:</b>	N/A at present
<b>GROUPS IDENTIFIED FOR CONSULTATION:</b>	N/A
<b>PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER:</b>	None directly
<b>DATE FOR REPRESENTATIONS TO BE RECEIVED:</b>	N/A at present